Fire Evacuation Procedures for
Altoona Branch Campus Students

1. STUDENTS IN CLASS
   - When the fire alarm rings, your teacher will tell you to get ready to leave the building.
   - If the alarm continues to ring, follow your instructor out of the building.
   - Do not try to go to your locker or try to get the things you own.
   - Do not run.
   - Do not return to your classroom for any reason.
   - Stay with your class and instructor and listen for instructions.
   - Your instructor will lead you to the assembly point where it is safe. Stay together so the instructor can take attendance.
     - Assembly points per buildings.
       - 508 58th Street – Gravel parking area
       - 541 58th Street – Parking area beside Wolf Furniture Outlet
   - Do not stand near the building, road or entrances—emergency vehicles may be moving quickly.
   - Wait at the assembly point. Your instructor will take you back to the classroom.
   - Do not get in your car and drive away before you are told to do so. (Cars leaving the parking lot in mass will make it difficult for emergency vehicles to get to the building.)
   - Don’t panic!

2. STUDENTS NOT IN CLASS
   - When the fire alarm rings, get ready to leave the building.
   - If the alarm continues to ring, leave the building. Take the shortest safe route. Follow the exit maps posted in each room. Join any group with an instructor. If it is not possible, follow directions to the assembly area.
     - Assembly points per buildings.
       - 508 58th Street – Gravel parking area
       - 541 58th Street – Parking area beside Wolf Furniture Outlet
   - Do not try to go to your locker or try to get the things you own.
   - Do not run.
   - Do not return to the school for any reason.
   - Do not stand near the building, road or entrances—emergency vehicles may be moving quickly.
   - Wait at the assembly point. You will be instructed when you can go back to the school.
   - Do not get in your car and drive away before you are told to do so. (Cars leaving the parking lot in mass will make it difficult for emergency vehicles to get to the building.)
   - Don’t panic!