

# SouthHills

## School of Business & Technology

480 Waupelani Drive, State College PA 16801 | 814.234.7755 | [www.southhills.edu/lifelong-learning](http://www.southhills.edu/lifelong-learning)

Our Continuing Education path allows you to take many of our 10-or 12-week daytime classes offered in our specialized associate degree programs. Take a single class or a suite of classes focused on learning the skill sets you need to take your career or business to the next level! Classes can be taken as non-credit or credit for a higher fee.

### Business

Code	Course	Hrs.	Code	Course	Hrs.
AC224	Accounting III	60	HI234	Principles of Supervision	36
IT234	Advanced Microsoft Excel	36	MK110	Social Media for Business	36
IT224	Advanced Microsoft Word	60	GE260	Statistical Applications	36
GA236	Advanced Web Site Design (Motion Graphics)	60	GE258	Statistical Methods and Applications	60
GA230	Advertising Design	60	CJ232	Terrorism & Homeland Security	36
IM210	Applied Physics for Engineering Technology	60	OS200	The Virtual Office Environment	48
IM211	Applied Physics for Engineering Technology Lab	10	GA233	Video Production and Editing (Elec)	48
IM257	Architectural CAD III	60	<b>Computers</b>		
CE111	Building Codes	36	IT209	Cisco Networking	60
CP135	Business Applications	60	IT230	Data Structures and Algorithms	60
GE232	Business Economics	36	IT219	Ethical Hacking and Defense	60
GE210	Business English III	60	CP129	Introduction to SQL Databases	60
GE233	Business Writing	60	IT206	Microsoft Server Operating Systems	60
GA225	Computer Graphics - Illustrator	60	CP288	Office Computer Networking	60
CP285	Computer Presentations	36	IT228	Python Programming	60
GA217	Concept Development	36	CP134	Web Site Design	60
CJ225	Criminal Investigations	36	<b>Healthcare</b>		
CJ227	Criminology	60	MA200	Electrocardiography	60
MG107	Customer Relations	36	HI103	Health Data Content and Reimbursement	60
GA231	Digital Photography (Elec)	48	HI226	ICD Coding I	60
IM222	Geometry & Trigonometry for ET	60	HI102	Pathophysiology	60
GE178	Human Relations in the Workplace	36			
MG116	Introduction to Business	60			
CJ124	Introduction to Criminal Law	60			
IM107	Introduction to Geographic Information Systems	36			
GE181	Introduction to Statistics for CJ	36			
CJ126	Introduction to Vicimology	60			
CD207	Job Search Skills	24			
MG118	Management II	60			
MK112	Marketing	60			
IM239	Mechanical CAD	60			
IM243	Mechanical Design	60			
CP286	Microsoft Access	60			
CP284	Microsoft Word	60			
GE213	Oral Business Communications	24			
GE262	Oral Presentation Skills	36			
GA220	Packaging Design	60			
AC121	Payroll Accounting	60			
MG215	Personal Financial Management	36			

For full class descriptions or additional information,  
please contact Jeff at 814.234.7755 or [jstachowski@southhills.edu](mailto:jstachowski@southhills.edu).